Student Guidelines

Exams

If you miss a midterm for an emergency [as agreed ahead of time with the instructor], there will be no makeup exam: the other exams will become proportionally more important.

If you miss any exam without prior agreement, and without definitive proof as to the reasons, you will get a zero.

Academic Honesty

Students are encouraged to discuss assignments with the instructor, the TA, and with other students in the class. HOWEVER, unless you have a group assignment, you are expected to work and complete all the homework on your own. Plagiarism will be handled with severe measures. Also, review Temple University policy on academic honesty at http://www.temple.edu/bulletin/Responsibilities_rights/responsibilities/responsibilities.shtml

Laboratories and Recitations

Laboratories and recitations are lead by the Teaching Assistant.
Attendance for the full period of each laboratory or recitation is MANDATORY.

All laboratory assignments should be carefully documented (commented). Your name, section, the date, and the title of your assignment (and your instructor's name) should appear at the top of each program as part of the documentation.

Class Attendance

Class attendance is MANDATORY. Absences for legitimate professional activities and illnesses are acceptable only if prior notice is given to the instructor by e-mail or phone. Scheduling conflicts with your work, extra-curricular activities, or any other such activities is not a valid excuse.

Attendance is part of the course evaluation and it has a direct effect on class participation. If you are not in class you cannot participate. Class participation means that you attend class regularly and have completed your assigned readings. It means that you ask relevant questions and make informed comments in class. Class participation will contribute to the final grade.

Withdrawal Policy

You may withdraw from this course (with a grade of "W passing") at any time prior to the "magic date" specified by the University (now about five weeks before the end of classes). It is up to you to find out when this date is for a given semester. Students who simply "drop out" of class without formally withdrawing will receive a grade of F.
Disability Disclosure

Any student who has a need for accommodation based on the impact of a disability should contact me privately to discuss the specific situation as soon as possible. Student must provide me with a note from the office of Disability Resources and Services at in 100 Ritter Annex, 215-204-1280, regarding their disability.